

MINNESOTA HISTORICAL SOCIETY PROJECT ACTIVITY REPORT

**Saint Paul Police Historical Society
MHS Grant Number: 2990A-08-RA**



“Metropolitan Uniform” Project

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

**PROJECT ACTIVITY REPORT
(Due Date: 10/01/2009)**

1. *Grantee:* Saint Paul Police Historical Society (SPPHS)
2. *MHS Grant Number:* 2990A-08-RA (End Date: 6/01/2009)
3. *Grant Project:* 19th Century Saint Paul Police “Metropolitan Uniform” Project

Answer all the following questions as completely as possible; use additional pages if needed to provide the necessary information.

4. *Additional planning. What additional planning took place between the time you submitted your grant application and the time you began project work?*

All research and planning was conducted prior to the start of the project. The only ‘unknown’ in the venture involved the number and types of special events that our volunteers would be asked to participate in during the one-year project period. And please note that most of the requests for our service came directly from the Office of the Chief.

As we got into the project and the word got out to the greater policing community, the **Saint Paul Police Foundation (\$2,000)** and the **Saint Paul Police Retirees Association (\$500)** donated financing to fulfill the SPPHS mandated ‘match’ and then some (see MHS Financial Report Form – Appendix C). In doing so, we were able to take the project to another level, that of providing period uniforms for static displays.

As an example, funds obtained from the Police Foundation allowed us to purchase two adult and two child mannequins for a Saint Paul School Police display currently under construction. Saint Paul's Cathedral School at Summit Ave. and Kellogg Blvd. was the site of the first official School Police Program in the nation, a program that soon went statewide, and now worldwide.

We have also purchased a flexible mannequin who will soon be astride his 1964 Harley Davidson Servicar (three-wheeled parking enforcement vehicle) in period uniform. HD stopped manufacturing the unit in 1964 and we have one of the last ones that came off the assembly line.

We also assisted the Ramsey County Historical Society, loaning them a display currently being shown at the Landmark Center in Saint Paul containing a period uniform and other items utilized in a typical turn-of-the-century Saint Paul Police sub-station.

5. *Project implementation:*

a. *What were the original objectives of the project?*

To purchase six Saint Paul Police reproduction period uniforms to be used in interpretive programs, to demonstrate and promote the unique history of policing in Saint Paul, as well as representing the Saint Paul Police Department and/or the City of Saint Paul in various special events. It should be noted that although the authorized State Grant Award was considerably less than requested (65%), with the assistance of the aforementioned Police Foundation and the Police Retirees Association we were able to purchase the number of uniforms originally proposed, plus additional "star" style police badges and supervisor's "slouch" hats also worn during the same period.

As a sidebar, please note that just days before the startup of the grant period four of our SPPHS members purchased reproduction period uniforms and donated them to the Society. But because of the purchase date, said expenditure (\$2,060) was not charged against the Grant Award, nor reflected in the Financial Report Form.

For a view of Saint Paul Police period uniforms and badges please go to <http://www.spphs.org> and 'click' on "SPPD History" and then on "Uniforms" and/or "Badges". While at the SPPHS website, take a look at the digitized historic documents also found on the "SPPD History" page. And don't forget to take a look at the 'mugs' of the Police Chiefs, current and past.

b. How were the objectives fulfilled?

The demand for our services far surpassed our expectations and the numbers recorded in our MHS State Grants-in-Aid Program Application Form. The final count of some 25 special events accounting for 180 hours of donated time (\$6,404.40) included the following, and can also be found, broken down by individual volunteer, in the attached MHS In-Kind & Donated Labor Forms – Appendix D:

- 4th Annual Saint Paul Police Foundation Gala
- 47th Annual Saint Paul Police Retirement Dinner & Ceremony
- “The Downtown Beat Classics” (Antique Auto Show partially sponsored by the SPPD)
- Mayor’s Department Director’s Meeting & Museum Tour
- Minnesota Genealogical Society – Danish Section
- Minnesota History Days – Student Interviews
- New York Police Department – Museum Tour(s)
- Ramsey County Historical Society (Event & Display)
- Ramsey County Historical Society (Event & Display)
- Re-dedication of Off. J. Sackett Memorial Park
- Richfield Middle School Partner Program
- Saint Paul (Schools) Connections Careers “R” Us
- Saint Paul Fire Department Station 18 Centennial Celebration
- Saint Paul Police Department Annual Officer of the Year Ceremony
- Saint Paul Police Department Annual Medal of Valor Ceremony
- Saint Paul Police Department Annual Memorial Day Service
- Saint Paul Police Department Annual School Police Parade
- Saint Paul Police Department Citizens Academy
- Saint Paul Police Department Jr. Police Academy
- Saint Paul Police & Fire Departments Summer Safety Open House
- State Peace Officers Memorial Service

- School Project Interview re. Gangster Era
- Sergeant Jerry Vick Memorial Ceremony
- “The Slightly Reds” Museum Tour
- “Wild West Frontier Fest”

c. *List the name, address, and telephone numbers for outside vendors or subcontractors who worked on the project.*

See attached MHS In-Kind & Donated Labor Forms – Appendix D for list of Interpreters in 19th Century Saint Paul Police reproduction “Metropolitan Uniform” working public service events.

d. *How would you evaluate the quality of the work that was done by these vendors or subcontractors?*

Exceptional

Note: Submit as many photographs as necessary to show completed project work. These photographs will be kept on file along with those submitted with your grant application, showing what work needed to be done. Include a small assortment of slides.

6. *Describe the tangible and intangible benefits of the project.*

In compliance with our Mission Statement, the period uniform project has greatly assisted the SPPHS in interpreting and presenting Saint Paul Police history to the public by means of providing uniformed interpreters as museum and living history guides for educational programs, lectures, as well as for other community events.

In an intangible way, it encourages others to collect, preserve, donate and interpret history, based on their own personal interests in the history of Saint Paul and its police department. Our SPPHS museum accessions have increased considerably since the start of the period uniform project.

The Chief of Police and other member of the department have requested our involvement in many public events, contributing to what has been described as a very positive community relations tool.

7. *What advice would you give to someone else undertaking a similar project?*

If you're going out in the rain... don't wear a formed felt hat. We stand ready to assist anyone undertaking a similar project. The most important dynamic in our project was the amount of research into period uniforms that took place prior to taking on the task. Most persons cannot tell the difference between our original period uniforms and our reproductions.

Please feel free to give any additional comments or thoughts you have on your grant project.

Authorized Officer Date

Project Director Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

FINANCIAL REPORT FORM

(Due Date: 10-01-2009)

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA (End Date: 6/01/2009)

Project: 19th Century Saint Paul Police “Metropolitan Uniform” Project

Budget Items	<i>Approved Project Budget</i>					<i>Actual Expenditures</i>				
	Grant Award	<u>Applicant Match</u>			Total Budget	Grant Award	<u>Applicant Match**</u>			Total Budget
		Cash	In-kind	Donation			Cash	In-kind	Donation	
Reproduction Period Uniforms	\$2,000	\$1,584			\$3,584	\$2,000	\$2,500			\$4,500
Interpretive Programs/Events				\$2,826	\$2,826				\$6,404	\$6,404
3-Metal Wardrobe Cabinets									\$300	\$300
TOTAL	\$2,000	\$1,584		\$2,826	\$6,410	\$2,000	\$2,500		\$6,704	\$11,204

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Police Commander John DeNoma

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
01/04/09	1430	1630	Richfield Middle School Partner Program	2.0	\$35.58	\$71.16
03/04/09	1430	1630	School Project Interview re. Gangster Era	2.0	\$35.58	\$71.16
05/06/09	0800	1000	Sgt. Jerry Vick Memorial	2.0	\$35.58	\$71.16

05/15/09	1800	2000	State Peace Officers Memorial Service	2.0	\$35.58	\$71.16
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Total Value of Labor: \$284.64

Signature of Staff or Volunteer: _____

Date

*Signature of Authorized Officer
or Project Director:* _____

Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Police Commander Dave Hubenette

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
07/19/08	1630	2200	“The Downtown Beat Classics”	5.5	\$35.58	\$195.69
10/11/08	1700	2200	4 th Annual SPP Foundation Gala	5.0	\$35.58	\$177.90
12/01/08	1000	1200	MN History Day - Student Interviews	2.0	\$35.58	\$71.16
01/13/09	0830	1130	SPPD Medal of Valor Ceremony	3.0	\$35.58	\$106.74

05/12/09	0900	1100	SPPD Annual School Police Parade	2.0	\$35.58	\$71.16
05/13/09	0900	1300	SPPD Annual Memorial Day Service	4.0	\$35.58	\$142.32
05/29/09	1800	2200	47 th Annual SPP Retirement Dinner	4.0	\$35.58	\$142.32

Total Value of Labor: \$907.29

Signature of Staff or Volunteer: _____

_____ Date

Signature of Authorized Officer
or Project Director: _____

_____ Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Forensic Artist Paul Johnson

Check one: In-Kind (staff time) _____ Donated (volunteer time) x _____

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
07/17/08	1000	1130	Mayor’s Dept. Dir. Mtng./Museum Tour	1.5	\$35.58	\$53.37
07/19/08	1630	2200	“The Downtown Beat Classics”	5.5	\$35.58	\$195.69
07/27/08	1200	2000	“Wild West Frontier Fest”	8.0	\$35.58	\$284.64
09/29/08	1700	1900	Re-dedication of Off. J. Sackett Mem.	2.0	\$35.58	\$71.16

10/11/08	1700	2200	4 th Annual SPP Foundation Gala	5.0	\$35.58	\$177.90
01/13/09	0830	1130	SPPD Medal of Valor Ceremony	3.0	\$35.58	\$106.74
01/24/09	0900	1200	St. Paul Connections Careers "R" Us	3.0	\$35.58	\$106.74
03/05/09	2000	2130	Ramsey County Historical Society	1.5	\$35.58	\$53.37
03/11/09	2000	2130	SPPD Citizens Academy	3.0	\$35.58	\$106.74
03/12/09	1230	1530	Ramsey County Historical Society	3.0	\$35.58	\$106.74
04/21/09	1100	1400	SPPD Officer of the Year Ceremony	3.0	\$35.58	\$106.74
05/13/09	0900	1300	SPPD Annual Memorial Day Service	4.0	\$35.58	\$142.32
05/15/09	1700	2100	State Peace Officers Memorial Service	4.0	\$35.58	\$142.32
05/29/09	1800	2200	47 th Annual SPP Retirement Dinner	4.0	\$35.58	\$142.32

Total Value of Labor: \$1,796.79

Signature of Staff or Volunteer: _____

_____ Date

Signature of Authorized Officer
or Project Director: _____

_____ Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Police Officer Fred Kaphingst

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
03/12/09	1230	1530	Ramsey County Historical Society	3.0	\$35.58	\$106.74
04/21/09	1100	1400	SPPD Officer of the Year Ceremony	3.0	\$35.58	\$106.74
05/13/09	0900	1300	SPPD Annual Memorial Day Service	4.0	\$35.58	\$142.32

Total Value of Labor: \$355.80

Signature of Staff or Volunteer: _____ *Date* _____

*Signature of Authorized Officer
or Project Director:* _____ *Date* _____

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Police Commander Larry McDonald

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
07/19/08	1630	2200	“The Downtown Beat Classics”	5.5	\$35.58	\$195.69
08/06/08	1130	1400	“The Slightly Reds” Museum Tour	2.5	\$35.58	\$88.95
09/29/08	1700	1900	Dedication of Off. J. Sackett Mem. Park	2.0	\$35.58	\$71.16
10/11/08	1700	2200	4 th Annual SPP Foundation Gala	5.0	\$35.58	\$177.90

01/24/09	0900	1200	St. Paul Connections Careers "R" Us	3.0	\$35.58	\$106.74
03/05/09	2000	2130	Ramsey County Historical Society	1.5	\$35.58	\$53.47
03/11/09	2000	2130	SPPD Citizens Academy	1.5	\$35.58	\$53.47
04/21/09	1100	1400	SPPD Officer of the Year Ceremony	3.0	\$35.58	\$106.74
05/13/09	0900	1300	SPPD Annual Memorial Day Service	4.0	\$35.58	\$142.32
05/29/09	1800	2200	47 th Annual SPP Retirement Dinner	4.0	\$35.58	\$142.32

Total Value of Labor: \$1,138.56

Signature of Staff or Volunteer: _____

_____ Date

Signature of Authorized Officer

or Project Director: _____

_____ Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Police Sergeant Craig Nelson

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
01/24/09	0900	1200	St. Paul Connections Careers “R” Us	3.0	\$35.58	106.74

Total Value of Labor: \$106.74

Signature of Staff or Volunteer: _____

Date

*Signature of Authorized Officer
or Project Director:* _____

Date

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Police Sergeant Paul Paulos

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
10/11/08	1700	2200	4 th Annual SPP Foundation Gala	5.0	\$35.58	\$177.90
01/13/09	0830	1130	SPPD Medal of Valor Ceremony	3.0	\$35.58	\$106.74
01/24/09	0900	1200	St. Paul Connections Careers “R” Us	3.0	\$35.58	\$106.74

Total Value of Labor: \$391.38

Signature of Staff or Volunteer: _____ *Date* _____

*Signature of Authorized Officer
or Project Director:* _____ *Date* _____

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

IN-KIND AND DONATED LABOR FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Staff Member or Volunteer: Retired Deputy Chief of Police Edward J. Steenberg

Check one: In-Kind (staff time) _____ Donated (volunteer time) x

Type of work performed (research, secretarial, carpentry, etc.): Interpreter in 19th Century Saint Paul Police reproduction “Metropolitan Uniform”

Hourly rate based on: salary of a medium range Saint Paul Police Sergeant (\$35.58/hr.)

Date	Hours Worked			Total Hours	Hourly Rate	Value hrs x rate
	Start	End	Event			
07/17/08	1000	1130	Mayor’s Dept. Dir. Mtng./Museum Tour	1.5	\$35.58	\$53.37
07/18/08	0900	1030	SPPD Jr. Police Academy	1.0	\$35.58	\$53.37
07/19/08	1630	2200	“The Downtown Beat Classics”	5.5	\$35.58	\$195.69
08/05/08	1100	1300	SPPD/SPFD Summer Safety Open House	2.0	\$35.58	\$71.16

08/06/08	1130	1400	“The Slightly Reds” Museum Tour	2.5	\$35.58	\$88.95
08/21/08	1130	1400	NYPD Museum Tour(s)	2.5	\$35.58	\$88.95
09/29/08	1700	1900	Dedication of Off. J. Sackett Mem. Park	2.0	\$35.58	\$71.16
10/04/08	1300	1500	SPFD Station 18 Centennial Celebration	2.0	\$35.58	\$71.16
10/11/08	1700	2200	4 th Annual SPP Foundation Gala	5.0	\$35.58	\$177.90
10/27/08	1900	2100	MN Genealogical Society Danish Section	2.0	\$35.58	\$71.16
01/13/09	0830	1130	SPPD Medal of Valor Ceremony	3.0	\$35.58	\$106.74
04/21/09	1100	1400	SPPD Officer of the Year Ceremony	3.0	\$35.58	\$106.74
05/13/09	0900	1300	SPPD Annual Memorial Day Service	4.0	\$35.58	\$142.32
05/29/09	1800	2200	47 th Annual SPP Retirement Dinner	4.0	\$35.58	\$142.32

Total Value of Labor: \$1,423.20

Signature of Staff or Volunteer: _____

_____ *Date*

Signature of Authorized Officer
or Project Director: _____

_____ *Date*

Grand Total Value of Labor: \$6,404.40

**MINNESOTA HISTORICAL SOCIETY
GRANTS OFFICE**

DONATED MATERIALS FORM

RETAIN ORIGINAL COPY FOR AUDIT

Grantee: Saint Paul Police Historical Society

MHS Grant Number: 2990A-08-RA

Name of Donor: Retired Police Officer Edward Buehlman

Description of Materials Donated	Date of Donation	Fair Value	Basis of Valuation
3 – Metal Wardrobe Cabinets [Uniform Storage]	March 01, 2009	\$300.00	Estimated Replacement Cost

Total Value of Donation: \$300.00

Signature of Materials Donor: _____ Date

Signature of Authorized Officer
or Project Director: _____ Date



Medal of Valor Ceremony



The "Black Maria"



The Police Memorial Bell



1897 Police Bicycle Patrol at Police Foundation Gala



The "Slightly Reds" Museum Tour



University of Saint Catherine Historians Museum Tour

**SAINT PAUL POLICE HISTORICAL SOCIETY
“METROPOLITAN UNIFORM” PROJECT
MHS GRANT COMMITTEE**

Project Director: Sergeant Craig Nelson, Departmental Historian
SPPD 367 Grove Street, St. Paul, MN 55101

Project Coordinator & SPPHS VP: Retired Commander Larry McDonald

SPPHS President: Retired Commander Ed Steenberg

SPPHS Secretary: Kate Cavett

SPPHS Treasurer: Retired Commander D. Hubenette

SPPHS Communications Director: Retired Commander J. DeNoma